**STONES-BENGARD COMMUNITY SERVICE DISTRICT**

 **REGULAR BOARD MEETING**

509-695 Stone Road, District Office, Eagle Lake, Susanville, CA 96130

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**November 9, 2020, 4:00 PM.**

Minutes

**Call to Order:**

President Kay Oring called the meeting to order at 4:00pm.

**ROLL CALL:**

Present were Board of Directors Kay Oring, Cheryl McCormack, Tonya Peddicord, Robert Larivee. Also, present General Manager Martin Balding and Secretary Donna Round. One Vacancy.

**Guest:** None

**CONSENT CALENDAR:**

APPROVAL OF NOVEMBER AGENDA

APPROVAL OF OCTOBER MINUTES

APPROVAL OF PAYMENT OF BILLS FOR OCTOBER: Fire $465.01 & Sewer $1,770.87

APPROVAL OF TREASURER'S REPORT: Pending corrections from County.

A motion to approve Consent Calendar was made by Robert Larivee and Second by Cheryl McCormack. All Ayes. Consent Calendar approved.

**President’s Report:** Changes on October Minutes to reflect residents’ names under Public Comments.

Kay Oring put together a Fire Assessment History Packet that dates back to 1991. All documentations are available to look at by Donna Round and copies if needed. A meeting with County Counsel Bob Burns will do some research and some calls with Lawyers for Special Districts on how to move forward for next year. It appears Stones Bengard reverted to Prop 4 in 2008 with an increase factor that was never used.

Looking forward to the needs of the fire department, we need to consider mutual aid agreement with Spalding Fire department that would include concerns expressed by board members about confidentiality on medical calls.

**Interim Fire Chief:** No Fire Chief. We are still in need of a Fire Chief and Volunteers.

**Fire Committee Report:** Cheryl McCormack has submitted the Fire Committee Report for October, report attached.

**General Manager Balding:** Report from GM Martin Balding “No Spill” Sewer Report for October attached. President Oring asked Martin what was the reimbursement rate from LMUD for our solar use. Martin said it is 4.5 cents per KWH. That has reduced our electric bills by approximately half.

**Secretary’s Report:** County Reports for July, & August, September finally available online. Many mistakes made by county posting to wrong accounts for July. Corrections sent to County.

**Board Member Items:**

**Web Manager:** Up to date.

**PUBLIC COMMENT:** None

**CORRESPONDENCE:** Cheryl McCormack asked about publishing grants on the Lassen County Times.

**OLD BUSINESS:**

 DISCUSS: Fire Assessment Fees

ACTION: Motion by Tonya Peddicord and Second by Robert Larivee to continue discussion on the fire assessment for next month pending information from County Counsel Bob Burns. All Ayes.

 DISCUSS. Wastewater Service Fees and Rate Study

ACTION: Motion by Tonya Peddicord and Second by Robert Larivee to conduct an internal rate study. All Ayes.

 DISCUSS: Adoption of Policy and Procedure Handbook.

ACTION: Table until Wastewater study and Fire Assessment is completed.

 DISCUSS: Volunteer Fireperson Award Fund to Budget

ACTION: Motion by Robert Larivee and Second by Tonya Peddicord to have a line item on the budget next year 2021-2022 for a Volunteer Fireperson Award Fund. All Ayes.

**NEW BUSINESS:**

 DISCUSS: Review Wastewater Assistant hours and wages and account(s) to be used for payment.

ACTION: Motion by Robert Larivee and Second by Cheryl McCormack to table review title for Wastewater Assistant to next meeting. All Ayes.

DISCUSS: Approve revised public comment statement.

ACTION: Motion by Cheryl McCormack and Second by Tonya Peddicord to approved revised public comment. All Ayes.

**ADJOURNMENT:**

The next meeting will be held on Monday, December 14, 2020 4:00pm.

with no further business to conduct, the meeting was adjourned at 5:18pm. Motioned by Cheryl McCormack and Second by Robert Larivee

**BOARD MEMBERS SIGNING OF BILLS:**

**NEXT MEETING: December 14, 2020**

Respectfully Submitted by, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Donna Round, Secretary