**STONES-BENGARD COMMUNITY SERVICE DISTRICT**

 **REGULAR BOARD MEETING**

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**December 21, 2020, 4:00 PM.**

Minutes

**Call to Order:**

Via Zoom meeting President Kay Oring called the meeting to order at 4:00pm.

**ROLL CALL:**

Present were Board of Directors Kay Oring, Cheryl McCormack, Tonya Peddicord, Robert Larivee and new Member Linda Attaway. Also, present General Manager Martin Balding and Secretary Donna Round. One Vacancy.

**Guest:** Dean Schmanski and Theresa via Zoom.

**APPOINTMENT OF OATH OF OFFICE:** Secretary, Donna Round swore in current seated and new Board Members.

**CONSENT CALENDAR:**

APPROVAL OF DECEMBER AGENDA

APPROVAL OF NOVEMBER MINUTES

APPROVAL OF PAYMENT OF BILLS FOR NOVEMBER: Fire $5,016.04 & Sewer $2,182.00

APPROVAL OF TREASURER'S REPORT: July thru October 2020.

A motion to approve Consent Calendar was made by Tonya Peddicord and Second by Robert Larivee. All Ayes. Consent Calendar approved.

**President’s Report:** Kay Oring read her last Report as President of the Board and thanked all members for their work on behalf of the District. Kay Oring dedicated 13 years of service to the Board and will be missed. Letter of President’s Report attached.

**Interim Fire Chief:** No Fire Chief. We are still in need of a Fire Chief and Volunteers.

**Fire Committee Report:** Cheryl McCormack said she talked to CA Fire Foundation about the grant monies we received and we are able to use the excess funds.

**General Manager Balding:** Report from GM Martin Balding “No Spill” Sewer Report for November. Report attached. Martin sent a letter to Howard Jarvis Taxpayer Association in regards to the apparently unfair fee/tax burden by the State Water Resources Control Board. Letter attached.

**Secretary’s Report:** Donna will comment on item #2 Ordinance 20-01 under New Business.

**Board Member Items**: Robert Larivee let Kay Oring know she will be missed.

**Web Manager:** Up to date.

**PUBLIC COMMENT:** Dean Schmanski wants to remind the Board that he is frustrated with the inequity of the Castle Rock property owners Fire Assessment Fee. Definition needs to be more defined and equitable.

**CORRESPONDENCE:** Received Insurance Renewal Questionnaire for the Wastewater District. Martin will review.

**OLD BUSINESS:**

 DISCUSS: Fire Assessment Fees

ACTION: Motion by Robert Larivee and Second by Cheryl McCormack to continue discussion on the fire assessment for next month. All Ayes.

 DISCUSS: Wastewater Service Fees and Rate Study.

ACTION: Motion by Robert Larivee and Second by Linda Attaway to table discussion until the January meeting and after election of members to schedule workshops.

 DISCUSS: Review Wastewater Assistant hours and wages and account(s) to be used for payment.

ACTION: Motion by Tonya Peddicord and Second by Linda Attaway to change Wastewater Operator title and job description to System Operator and Maintenance and allocate variable hours to Fire Suppression and Wastewater System and review next month meeting. Passed. All Ayes.

**NEW BUSINESS:**

 DISCUSS: Filing Board Vacancy

ACTION: Motion by Cheryl McCormack and Second by Tonya Peddicord to post Board Vacancy on December 23, 2020 and will be posted for 15 days. After the 15 days we still have 60 days to appoint a new member. All Ayes.

DISCUSS: Review Collection Procedures and Delinquent Service Fee Ordinance 20-01.

ACTION: Motion by Robert Larivee and Second by Tonya Peddicord the review of the Ordinance 20-01 does not need to be amended. All Ayes.

DISCUSS: Charging wastewater transfer of ownership fee.

ACTION: Motion by Robert Larivee and Second by Tonya Peddicord to research and institute a transfer of ownership fee and review at next meeting.

DISCUSS: Burn Pile Permit.

ACTION: Motion by Cheryl McCormack and Second by Robert Larivee to table to next meeting. All Ayes.

**ADJOURNMENT:**

The next meeting will be held on Monday, January 11, 2021 4:00pm.

with no further business to conduct, the meeting was adjourned at 5:41pm. Motioned by Cheryl McCormack and Second by Robert Larivee. All Ayes.

**BOARD MEMBERS SIGNING OF BILLS:**

**NEXT MEETING: January 11, 2021**

Respectfully Submitted by, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Donna Round, Secretary